APPROVED

BoD Minutes
September 18, 2024

This meeting was held via Zoom, beginning at 8:30pm.

BoD members present.

Lucas Ferreira (GA) General Chair
Mike Wardwell (PAC) Admin Vice-Chair
Nancy Harmon (PAC) Secretary
Hugh Convery (GA) Senior Vice-Chair
Wil Bayer (SA) Coaches Chair
Ava Kornegay (RAYS) Junior Athlete Rep
Wes Hamborg (WRA) Tech Planning Chair
Clarice Wasmuth (DYNA) Officials Chair
Brook Kubik (SA) Safe Sport Chair

BoD members absent.

Rob Copeland (UNAT) Finance Vice-Chair
Kevin Sullivan (OAC) Treasurer
Charlotte Foggin (ABSC) Senior Athlete Rep
Landry Liston (BT) Sr Athlete Rep at Large
Mike Radford (ABSC) Age Group Vice-Chair
Tommie L. Jackson (CAD) DE&I Chair
Ishaan Narvekar (TWS) Jr. Athlete Rep at-Large

GASI Swimming staff present

Sammie Burchill, Executive Director

GASI Swimming staff absent.

Lora Thompson, Membership Coordinator

Others Present

Amanda Hamborg (WRA) Governance Chair
Teresa Coan (CWGA) Disability Chair

Call to order, approval of minutes.

L. Ferreira called the meeting to order at 8:35pm.

Motion: N. Harmon		to approve BoD minutes from August 17, 2024 (M. Wardwell 2nd)
	Discussion:	none
	Vote:	approved by acclamation
	Resolution:	August 17, 2024, minutes approved

Officer Reports

Athletes (Ava Kornegay) Present, no report submitted.

- A. Kornegay reported that an athlete has reached out to the committee requesting to become more involved in the LSC. She asked that any committee needing an athlete, please let her know and she will forward the athletes' information.
  - C. Wasmuth stated that the Officials Committee is always interested in adding an athlete. She continued that they only meet quarterly so they should also look for additional opportunities.
  - H. Convery noted that there is no limit to number of athletes on a committee and the most active committees are Tech Planning, Senior and Age Group. W. Hamborg stated that Tech Planning is in need of an athlete.
  - L. Ferreira requested that A. Kornegay reach out to the entire Board through email.

Finance Committee (R. Copeland, K. Sullivan) not present, report submitted.

- L. Ferreira reminded the BoD that we are at the tail end of our fiscal year. We have a pretty good idea where we are fiscally.
  - We collected more in Sanction fees than expected, however, we do not know how the new Block Party Meets will affect us this year. We will be watching closely.
  - Registration was higher than expected.
  - Zone and Age Group income was less than expected, due to taking smaller team than budgeted, (9 athletes per age group rather than 12, since they flew).
  - Revenue is 90% of what was budgeted, and we do not expect to bring much more in this month.
  - Expenses – total costs a bit higher.
    - Due to a crossover of employees.
    - New employee set up (one time cost).
    - Some outstanding costs from ABM next week.
      - Flights have been reimbursed.
      - Hotel and per diem are still outstanding.
    - Pleased that Zone costs were underbudget, but still an issue because income was less and affected budget.
  - Total loss $14,000 (currently), budgeted for $9,000.
    - Financially the LSC is still good, but this is a worrying trend. Our reserves are still strong. $600,000 Mutual Funds. This is above the Travel Fund. But this trend cannot continue.
    - May need to revisit the drop to 2% Sanction Fees.
    - Zone Team is still a concern.
      - W. Hamborg asked if there is a plan for going forward to help this (Zone cost) not happen again.
        - L. Ferreira stated that budget was originally fine but that it was built prior to deciding to take less athletes. Looks like we will be looking for a new Team Manager and that could help rein in costs a little bit.
        - W. Hamborg noted that the cost per athlete was $1500, and we still overspent income. The LSC only contributed $300 per athlete. As the price goes up, we become less competitive.
        - L. Ferreria stated that we sent a better team. Most everyone who went scored. The team is getting better, but travel costs are skyrocketing.
        - Flying into Midland and then needing a bus for transportation was costly.

    - There was overspending on food, unsure why.
    - Maybe we need to consider location of the meet, flying vs. drivable.
    - M. Wardwell thought that the planning was poor. We didn't adjust for less athletes being sent.
    - W. Bayer stated that the coaches are ok with the loss when we have to fly. We need to realize it costs more. Just can't do this every year.
    - Meet is in Orlando next year. It should be cheaper.
    - Age Group had a clear vision to make the team stronger. The selection changes were late in the process, and they were not able to recoup the cost. Hopefully, Orlando will rein in the costs.
  - L. Ferreira stated any specific questions, please contact R. Copeland and/or Kevin Sullivan directly or review their meeting report as it is fairly extensive.

Senior Vice Chair (H. Convery) Present, report submitted.

- Long Course has been expanded to 4 days; yard times will be accepted as qualifying times.
- Short Course, no changes.
- No update on the Travel Fund Budget, waiting on USAS to announce locations and qualifying times for summer meets.

Age Group Chair (M. Radford) Not present, report submitted.

- Approved qualifying times for all 2024-2025 championship meets.
  - Cuts will be a progression of times.
  - Not published yet, M. Radford will send to S. Burchill for posting.
- Age Group Long Course State has been awarded to Columbus.
- S. Pepper notified the committee that this will be her last season as Zone Team Manager. S. Burchill will work to learn the ins and outs of how the meet runs.
  - L. Ferreira noted that they would like to continue to have a volunteer in this position, anyone interested in the position should notify the committee or M. Radford.
- B. Kubik stated that GCAT was asking about changing costs for SC State due to increase in cost of facility. The committee felt that the meet would need to be rebid. L. Ferreira stated that M. Radford spoke with B. Forrester (GCAT) and he will honor the original bid.
- W. Bayer asked about getting Georgia time standard file into Team Unify. H. Convery responded that the only way to do this is to type them in individually. L. Ferreira stated that the LSC will figure out a way.
- H. Convery noted that the new Quad times are out but badly formatted. W. Bayer and L. Ferreira said they had heard that Team Unify is working on this and L. Ferreira said that he will ask about it at the ABM.
- No proof of times has gone out for LC State Championship. Per L. Ferreira, he and M. Radford are still working on finalizing. As this is later than usual (almost 60 days after meet) time for responses will be extended when finalized.

Tech Planning (W. Hamborg) Present, report submitted.

- Long Course Bid Meeting will be Monday, September 23, 2024, 8:30pm. Asking that bids be submitted no later than Sunday evening. Jot Form has been sent out.
  - Several changes requested (Georgia Tech and Savannah went up on their fees, Stingrays need to change a weekend), went through proper procedures, therefore will be brought up at the meeting. Status will be available Tuesday.
- BoD needs to set the date for the spring HoD meeting, in order place on the calendar.

Motion: C. Wasmuth set April 19, 2025, for spring HoD meeting (W. Hamborg 2nd)
Discussion:

- First two weekends in April are spring break weeks and will affect attendance.
- General Chair will be unable to attend 1st two weekends.
- Easter weekend is later than usual.
- Elections is currently only major issue on agenda.
- B. Kubik stated that April 19, 2024, is Easter weekend. Delegates might have conflict with other activities. The weekend before might be better.
  - Earlier weekend is still part of spring break for some counties and is Palm Sunday.
  - C. Wasmuth noted we could start later in the afternoon.
  - L. Ferreira understood but this is the best option. We will need to make it work.
- Meeting will be hybrid in hopes that more can attend.
- It will be the HoD only. Committee meetings will need to be held in the upcoming week.
- W. Hamborg noted that this is a good opportunity to see how just one HoD meeting is a good option.

Vote: Approve via voice vote, no dissension.
Resolution: Spring HoD will be held April 19, 2025.

- W. Hamborg reiterated, get your bids in by Sunday evening. Jot form link was sent out by S. Burchill earlier today.

Coaches Chair (W. Bayer) Present, no report submitted.

- Vote for Junior Coaches Chair will take place October 2, 2024, 12:00pm.
  - There will be two candidates, hopefully
  - Governance is happy with the nominations.
  - They will take nominations from the floor.

General Chair (L. Ferreira) Present, report submitted.

- Heading to the USA ABM next week.
- Delegation to USA Swimming Annual Business Meeting in September finalized.
  - Voting delegates:
    - Lucas Ferreira.
    - Mike Wardwell.
    - Wil Bayer.
    - Clarice Wasmuth, non- coach representative.

- Athlete Representatives:
  - Charlotte Foggin.
  - Ava Kornegay.
- Staff:
  - Sammie Burchill, Executive Director.
- Biggest issue at the ABM will be the increase in fees for club registration.
  - H. Convery stated that he is hoping GASI will be voting no; there is no trust that USAS will actually use it the way they are presenting. L. Ferreira noted that there could be a motion to modify the increase to less than the 300%; it will be interesting.

Administrative Reports

Registrar (L. Thompson) Not present, report submitted.

- L. Ferreira reported that this is L. Thompson's last month. She has been helping S. Burchill come up to speed with SWIMS.
- There is a Registration report posted on the website. We just started the new year, but we ended the year with approximately 6,400 athletes.
- H. Convery asked about meet recon reports. S. Burchill has been working with L. Thompson and she has been running some of them. Feel free to send to both until the end of the month.
- S. Burchill added that L. Thompson has been fantastic to work with and has been super supportive.

Executive Director (S. Burchill**)** Present, report submitted.

- S. Burchill reported that she is learning and training.
  - Both J. Pepper and L. Thompson have been very helpful.
  - K. Sullivan has been working on getting her a credit card. J. Pepper's card has been closed.
  - Working on getting all the physical equipment needed.
  - All emails are still active, and S. Burchill has access. They remain separate and that is working well.
  - Will be working on moving items stored by the Peppers to a centralized storage unit.
- L. Ferreira reminded everyone that the most critical functions to the LSC are to keep registration and recons up to date.

Committee Reports:

Coaches Committee: (W. Bayer) Present, no report submitted.
W. Bayer noted that he thought it important A. Hamborg (Governance Chair) thank him for all his work finding someone to step in as Junior Coaches Rep. A. Hamborg was happy to do so (finally).

Open Water Committee: (M. Green) Not present, no report submitted
L. Ferreira spoke for K. Sullivan. USAS has approached GASI, specifically K. Sullivan, about hosting Open Water Nationals next spring (April 2025). They are in very initial conversation. This would be very helpful financially to GASI; he reached out to make sure there would be support.

Old Business

L. Ferreira presented the Mighty Mega LSC Event in November 8-11, 2024. We will be sending 2 people from the LSC, Sammie Burchill, Executive Director, and Kevin Sullivan. USAS covers room and board. GASI will cover travel.

New Business

- Set Spring HoD date: April 19, 2025.
- H. Convery advised W. Bayer that Georgia Tech, while cleaning out found some items (could be awards), gave them to Caleb Weir. W. Bayer stated that he was aware and has handled getting them.
- Finance Committee moved its recurring meetings to the 2nd Monday of each month. In October, since that would be on the same week of the BOD meeting, the Finance Committee will meet on the first Monday instead (October 7th).
- C. Wasmuth reminded everyone that we are now able to train and use Jr. Officials for 12&Under meets. (16 and 17 years old).
  - Excellent way for athletes to learn the rules.
  - This is a partnership with Officials.
  - Great way for smaller clubs to have more Officials on deck.
  - Great way for Athletes to garner Volunteer hours.
  - She is available to help and promote.
- L. Ferreira also reminded coaches that parent meetings are a great way to recruit Officials. C. Wasmuth added to make sure you lead them to the Officials page on GASI website. There are resources available for recruitment on the webpage.

Announcements

- Next BoD meeting will be October16, 2024, 8:30pm.

Adjournment

Motion:	C. Wasmuth	to adjourn (N. Harmon 2nd)
	Discussion:	no discussion
	Vote:	Unanimous approval
	Resolution:	meeting adjourned 9:32pm

Respectfully submitted:

Nancy Harmon
GASI Secretary
September 22, 2024

APPROVED

Submitted Reports

General Chair

Sept 2024 General Chair report.pdf

Officials Report

Sept 2024 Officials Report.pdf

Finance Committee

Sept 2024 Finance Committee Report.p

Sept 2024 Finance Report Statement of

Sept 2024 Budget v Actuals 23-24.pdf

Age Group Committee

Sept 2024 Age Group Report.pdf

Executive Director

Sept 2024 Executive Director Report.pdf

Technical Planning

Sept 2024 Tech Planning Calendar (

Senior Committee

Sept 2024 Senior committee meeting

2024 Georgia Short Course Senior State

Disability Committee

Sept 2024 Disability Report.pdf

Registrar

Sept 2024 Club Membership breakd

Sept 2024 LSC Club Membership.pdf

Sept 2024 LSC Transaction Summa

Sept 2024 Transaction Summa

Athletes Committee no report submitted.
Admin Vice Chair no report submitted.
Coaches Committee no report submitted.
Governance Committee no report submitted.

Operations Risk no report submitted.
Safe Sport no report submitted.
Personnel Committee no report submitted.
DE&I Committee no report submitted.