



BoD Minutes

December 17, 2025

This meeting was held via Zoom, beginning at 8:30pm.

BoD Members Present.

Lucas Ferreira (GA) General Chair
Mike Wardwell (GOLD/PAC) Admin Vice-Chair
Jeff Wilson (FST) Finance Vice-Chair
Nancy Harmon (PAC) Secretary
Greg Gillette (ASL) Senior Vice-Chair

Crystal Tavares (LA) Tech Planning Chair
Ava Kornegay (RAYS) Senior Athlete Rep
Kyrie Ericson (RAYS) Jr. Athlete Rep
Jason Frankel (GOLD) Officials Chair
Brook Kubik (SA) Safe Sport Chair/Op Risk

BoD Members Absent.

Wes Hamborg (FST) Coaches Chair
Joel Witt (SST) Junior Coaches Representative
Ishaan Narvekar (LIFE) Sr Athlete Rep at-Large

McKenna Thacker (ABSC) Jr. Athlete Rep at-Large
Mike Radford (ABSC) Age Group Vice-Chair
Tommie L. Jackson (CAD) DE&I Chair

GASI Swimming Staff Present

Sammie Burchill, Executive Director

GASI Swimming staff absent.

Others Present

Kelley Griendling (DAQ) Open Water Chair
Teresa Coan (CW) Disability Chair
Karl Krug (SPAC)

Jason Lamb (SA) SWIMS Coordinator
Vanya Cherneva (TWS)
Lindsay Knapp (SA)

Call to order, approval of minutes.

L. Ferreira called the meeting to order at 8:35pm. Thanked everyone for joining.

Motion:	C. Tavares	<u>to approve BoD minutes from November 19, 2025 (J. Frankel 2nd).</u>
Discussion:		none
Vote:		Unanimous approval
Resolution:		November 19, 2025, minutes approved.

DRAFT - UNAPPROVED

L. Ferreira thanked the Governance Committee, particularly A. Hamborg, for all the work they did finding an interim Treasurer. He submitted that the committee recommended Jennifer Herbek (HURR) to fill the interim position.

Motion: L. Ferreira to approve the appointment of Jennifer Herbek to Interim LSC Treasurer, effective December 17, 2025 (N. Harmon 2nd).

Discussion: J. Wilson noted that he has worked previously with J. Herbek on deck. He spoke with her about the position and her past experiences; she will be a great fit for the position.

Vote: Unanimous approval

Resolution: Jennifer Herbek approved, interim Treasurer, effective December 17, 2025.

Officer Reports

Athletes (K. Erickson) Present, report submitted.

- The Committee is still looking to grow and are still looking for Athletes Reps from all clubs. They posted flyers at Senior State.
- They participated in the “Thank You Coach Month” campaign.
- Posted results from Senior State.

L. Ferreira reminded the coaches, if you do not have a representative on the committee, please appoint someone to represent your team.

Finance Committee (J. Wilson) Present, report submitted.

- J. Wilson shared that coaches and administrators have been getting late invoice notifications. He has gone through and tried to match invoices and deposits attempting to clear up as many as possible prior to J. Herbek stepping in as Treasurer. There are still some outstanding, and there are plenty of meets that have yet to be invoiced.
- He has received requests for reimbursements and payments for different expenses that did not get processed in a timely manner. He has been working on trying to get this done. Without a treasurer this has been difficult. Hopefully we can now start to get caught up. Just a reminder to the LSC membership to please be patient as we will work to clear that backlog now that a treasurer has been appointed.
- He has had a few more conversations with bookkeeping firms. Pretty much has settled on one but needs to make a few more tweaks to what they are offering. Should be done soon.
- C. Tavares asked if K. Sullivan mailed the checks that he had received to S. Burchill. L. Ferreira replied that they did receive an envelope with checks that had been sent to the Treasurer. J. Wilson added that if anyone has anything outstanding, check your account to see if it has been deposited.
- There was a question entered in chat about paying through QuickBooks. J. Wilson responded that we are in control of QuickBooks and the links should be good. He said there is a delay in getting the entries into QuickBooks as it is an extra step. K. Griendling asked about the next set of payments for Open Water zone team. Who should she be talking to, J. Wilson or J. Herbek? J. Wilson replied that it would be J. Herbek, but he could be still helping her. K. Griendling said she would email both. L. Ferreira asked about the OW timeline. K. Griendling responded that they

DRAFT - UNAPPROVED

offered 4 slots at Senior State, but they have not heard back from the athletes. Once they hear they will invoice them.

L. Ferreira added that the good thing is that we have not spent any money since everything has been pretty much on hold. Our financial position is the same and hopefully with finding an interim treasurer we will be able to start to look forward rather than backwards. J. Wilson understandably did not want to be doing stuff from the treasurer's side as that would be a bit murky to follow. So, things have been very much on hold, and we will be playing catchup for a while. We are trying to stop the notices for past due invoices.

Admin Vice Chair (M. Wardwell) Present, no report submitted.

M. Wardwell reported that there is a By-law update that has been mandated by USA Swimming. It has been approved by Governance. It essentially clarifies roles of Governance Committee; there is no substantive change. Our document has been sent to USAS, and it has been approved. This must be approved by the House of Delegates and will be put in front of them at the Spring HoD meeting.

Technical Planning (C. Tavares) Present, report submitted.

There have been two changes to the calendar since the meeting. They are reflected in the calendar. One was a fee change and the other was a non-bid meet added. The Peach State host (DYNA) added the 10+U meet. They didn't realize it needed to be bid as its own meet.

Motion:	C. Tavares	<u>to approve the 2026 LC Calendar (J. Frankel 2nd).</u>
Discussion:	none	
Vote:	Unanimous approval	
Resolution:		<u>2026 Long Course Calendar approved as submitted.</u>

L. Ferreira asked S. Burchill to be sure this gets posted on the website.

Officials Committee (J. Frankel) Present, report submitted.

- Waiting on meet information for State meets, most pressing Peach State, at 60 days out.
- From the Officials perspective we often struggle getting information in time for OQM approval and staffing the deck. There needs to be an internal LSC calendar that states clearly when information is due to gather necessary information in a timely manner.
 - State meets.
 - Awards.
 - Ordering record plaques.
 - Zone team applications, highlighting positions needed.
 - Anything that happens yearly.

L. Ferreira asked S. Burchill to looking into creating this calendar.

Administrative Reports

Executive Director (S. Burchill) Present, report submitted.

- Registration – just a bit ahead of last year.

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- All Star Towels have been delivered. Any issues contact S. Burchill – there are a few “blanks” in case there are issues, and those will go out on a first come, first serve basis
- LSC Leadership call
 - SWIMS new mobile app (prototype). No specific dates for moving beyond testing.
 - Futures sites for next summer were officially announced: Greensboro, Knoxville, Madison, Austin, Sacramento.
 - Central Zone is testing new regional formats for 14+U – interesting to follow and see if is a format that will spread to other zones

Old Business

- Update from the sub-committee working to determine LSC Assistance for Championship Meets. Sub-committee sent a proposal but there was no feedback from the Meet Host. L. Ferreira did not want to put it to a vote without their input. Committees have still not heard back from host clubs awarded 2026 summer meets. Tabled until next meeting.
- Update on non-registered swimmers competing in Sanctioned events. L. Ferreira reported that there is a swimmer who swam unregistered through the summer (LSC was not issuing fins at that time) and into the fall (fine policy in place). The team was notified of the initial fine of \$100. The swimmer swam an additional meet prior to the fine being levied. The second fine would be \$600 (6 events, \$100 each). The swimmer is now registered but not before the second meet in question. L. Ferreira asked for a motion to discuss either waiving the 2nd fine, or issuing a smaller fine (if no motion, club will get fined according to policy, \$600.00).

Motion: J. Wilson do not levy second fine since 1st fine had not been levied or communicated (G. Gillette 2nd).

Discussion: L. Ferreira noted that the purpose was to decrease the number of non-sanctioned swimmers. It seems to be working.

J. Lamb stated that we had decided to process these at the end of the month. It is difficult to get them out in a timely manner if it is a big meet weekend. Also, some teams are slow about entering their times. There is always going to be a delay in processing.

M. Wardwell felt that they had plenty of opportunity to comply. He assumed that the team was notified when he/she showed up on the Recon report. J. Lamb replied, yes, both before and after the meet. He felt that this is not our [GASI] problem. The team rolled the dice when they swam in the second meet. They put the LSC and meet host at risk. If they want to argue with their team that should be on them. The fine is levied against the team the LSC does not fine the athlete directly. N. Harmon asked if there was any extenuating circumstance that caused this family to not register. J. Frankel mentioned that this isn't the time to look for reasons. L. Ferreira stated that this is a preemptive conversation as the 2nd fine has not yet been levied. J. Wilson asked if he could withdrawal the motion. L. Ferreira stated yes.

Vote: none

Resolution: **motion withdrawn. J. Lamb will contact the Treasurer to levy the fine.**

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New Business

None

Announcements

T. Coan shared with the Board that Fred Lamback (namesake of The Fred, Para meet) had passed away. He was a great official and very well respected in the Para community. L. Ferreira added that he worked for several years on the Zones staff with Fred. He was a wealth of knowledge and a great coach to be around. He did so much for swimming in the state and especially Para swimming. He leaves quite a legacy behind; he will be missed greatly.

L. Ferreira advised T. Coan, who asked about refund to her for The Fred. She has requested a paid invoice from Cumming Aquatics but has not heard back yet. L Ferreira asked that when she receives it, get with him or J. Wilson and they will get it processed.

Next BoD Meeting:

Wednesday, January 21, 2026, 8:30pm

Adjournment

Motion:	M. Wardwell	<u>to adjourn (G. Gillette 2nd)</u>
Discussion:		no discussion
Vote:		Unanimous approval
Resolution:		meeting adjourned 9:09pm

Respectfully submitted:

Nancy Harmon

GASI Secretary

December 18, 2025

Submitted Reports

Athletes Committee



2025 December
Athletes Report.pdf

Finance Committee



2025 December
Finance Committee

Senior Committee



2025 December
Senior Committee R

Open Water Committee



2025 December
Open Water Report.

Governance Committee



2025 November
Governance Report.

General Chair no report submitted.

Admin Vice Chair no report submitted.

Coaches Committee no report submitted.

Safe Sport/Risk Management no report submitted

Technical Planning



2025 December
Tech Planning Repo



2026 Long Course
Calendar.pdf

Executive Director



2025 December
Executive Director R

Registrar



LSC Transaction
Summary Sept 2024-



LSC Transaction
Summary Sept 2025-



2025 December
Membership Report



2024 December
Membership Report

Officials Committee



2025 December
Officials Report.pdf

Disability Committee



2025 December
Disability Report.pd

DE&I Committee no report submitted.

Personnel Committee no report submitted.

Sanctions Committee no report submitted.